



More information is available at [www.kela.fi/social-assistance](http://www.kela.fi/social-assistance)



If you have questions, please call our customer service number ([www.kela.fi/call-kela](http://www.kela.fi/call-kela))



Please make sure to complete the form carefully. Attach all necessary documentation.

We may contact you for further information if necessary.

You can send the form and any supporting documents by mail. The address is Kela, PL 10, 00056 KELA.

**i** If you or your family own shares in several companies, complete a separate form TO 4e for each company. Kela has the right to receive the information from the credit record about the applicant's entrepreneurial activity that is necessary in order to determine the entitlement to basic social assistance.

**1. Self-employed person**

Personal identity code \_\_\_\_\_ Family name and given name \_\_\_\_\_

**2. Company**

Name of company \_\_\_\_\_ Business ID \_\_\_\_\_

Address of company \_\_\_\_\_

Line of business of company \_\_\_\_\_

Company form:

Self-employed/firm       General partnership       Limited partnership       Limited liability company

Other. Please specify: \_\_\_\_\_

The entrepreneurial activity is

full-time       part-time       seasonal      **i** You can provide further details at section 9.

The entrepreneurial activity has ended or will end on \_\_\_\_\_

**3. Recently established company**

Amount of business start-up grant € \_\_\_\_\_ per day for the period \_\_\_\_\_ – \_\_\_\_\_

**4. Ownership of the company**

Own ownership share: \_\_\_\_\_ %

Names and ownership shares of other partners:

\_\_\_\_\_ %

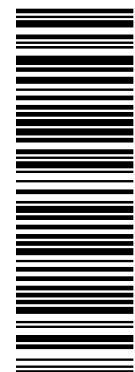
\_\_\_\_\_ %

\_\_\_\_\_ %

**5. The company's employees**

Is your spouse/partner working in the company?     No       Yes

Does the company have other employees?     No       Yes. \_\_\_\_\_ persons.



## 6. Income from the company

- i** If your incomes vary and the income that will actually be received in the month of application is not yet known, please give an estimate of your income on the basis of the income received and the income available from the entrepreneurial activity in the preceding months. Kela assesses your income on the basis of your statement and your income for the preceding months. Considered as income for the self-employed person are also such private expenses of the self-employed person and his or her family that the self-employed person has paid from the assets of the company. Income available from the company is a primary source of income in relation to social assistance.

Estimate of net monthly income from the company:  for the self-employed person \_\_\_\_\_ €/month.  
 for the spouse/partner \_\_\_\_\_ €/month.

State in the following the income from the company for the preceding two months

	_____ (month)	_____ (month)
Net wages	€ _____	€ _____
Private withdrawals	€ _____	€ _____
Fringe benefits (accommodation, car, meals etc.)	€ _____	€ _____
Per diem allowances	€ _____	€ _____
Kilometre allowances	€ _____	€ _____
Loans from the company	€ _____	€ _____
Other income (distribution of profits, dividend etc.)	€ _____	€ _____

## 7. Most recent financial statement

Profit/loss for the accounting period: € \_\_\_\_\_

Accounts kept by: \_\_\_\_\_

## 8. Enclosures

- i** Please include copies of all supporting documentation. Supporting documents that have already been sent to Kela need not be sent again.

- The company's bank account statements for the previous three months  
 Verifications of income not withdrawn from invoicing service  
 Calculation from invoicing service on wages and other income  
 Bookkeeping records for the three months preceding the month of application if you apply for social assistance for the first time  
 Cash-flow calculation for cash assets or other verification of the amount and use of cash assets  
 Decision on start-up grant  
 Other. Please specify: \_\_\_\_\_

## 9. Additional information

Additional information on a separate sheet. Write your name and personal identity code on the sheet.

## 10. Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature

